

TOWN OF WALNUT GROVE MINUTES OF
MAYOR AND BOARD OF ALDERMEN
HELD ON JULY 8, 2003

BE IT REMEMBERED and it is hereby certified to that the Mayor and Board of Aldermen met on the second Tuesday of July, 2003, due to the Mississippi Municipal League Convention being held in Biloxi during the first Tuesday, of July, 2003, the meeting was held July 8, 2003, at 6:00P.M., in the City Hall. The meeting The meeting was called to order by the Mayor, Grady Sims.

There were present:

Grady Sims	Mayor
W. C. Croft, Jr.	Aldermen
Jerry Darby	Aldermen
David Dumas	Aldermen
Pamela Gill	Aldermen
Darla Mayo	Aldermen
Ada Chamblee	Town Clerk
Brent King	City manager
Micheal Harper	Marshal

The following was absent:

Jeff Webb Attorney (eye surgery)

After prayer by Mayor, Grady Sims, the following business was transacted to-wit:

All the bids for the garbage truck were opened and given to City Manager Brent King to look over and make sure all bids met specifications and for the City Manager to present the lowest and best bid for the money, this was approved on motion by Aldermen Dumas, seconded by Aldermen Croft, and an "AYE" vote by all the Board of Aldermen.

Brent King, City Manager looked over the bids and specifications and recommended the Board accept HolMac Corp. bid of \$69,750.00 for a 2003 International garbage truck. After discussion by the Mayor and Board of Aldermen the HolMac Corp. bid was accepted on motion by Aldermen Dumas, seconded by Aldermen Croft, and an "AYE" vote by all the Board of Aldermen, also the Mayor was authorized under this same motion to acquire a bank loan for a way to pay for the truck.

All the bids for engineering services for the water and wastewater grant was opened and tallied by the Board of Aldermen. Lynetta Cooksey of East Central Planning counted the tallies and found Allen & Hoshall Inc. to be the highest at 470 points. Allen & Hoshall was hired to do the engineering services on the water & wastewater grant and authorized the Mayor to sign the contract on motion by Aldermen Dumas, seconded by Aldermen Darby and an "AYE" vote by all the Board of Aldermen.

The Mayor and Board of Aldermen passed a resolution to apply for a rural development grant for a new fire house to be built on Main Street beside City Hall on motion made by Alderwomen Gill, seconded by Aldermen Dumas and unanimously approved by all the Board of Aldermen.

Marshal Micheal Harper requested permission to apply for a DUI grant for \$8750.00 for equipment (policecar Cameras) permission was granted on motion by Aldermen Dumas, seconded by Aldermen Gill and unanimously approved by all the Board of Aldermen.

The Mayor and Board made the following rule for Town owned vehicles if they have seatbelts they are to be in use while employees are in the vehicle on motion by Aldermen Croft, seconded by Aldermen Dumas and an "AYE" vote by all the Board of Aldermen.

Linda Bounds, Walnut Grove librian came to present the new budget request of \$22,505.00 for the fiscal year 2003-2004. The budget request was approved on motion by Aldermen Croft, seconded by Aldermen Dumas, and an "AYE" vote by all the Board of Aldermen.

Marco/Margrove Manufacturing closed its doors and sent all employees home on July 2, 2003, Mayor Grady Sims discussed the matter of back rent and utilities owed the Town with Attorney Jeff Webb on the telephone. The utilities (gas & water) were turned off and the Mayor locked the building due to nonpayment of rent (over six months owed), the Mayor has been letting people with property inside the building get their property out of the building. All these actions by the Mayor were approved on motion by Aldermen Croft, seconded by Aldermen Dumas and an "AYE" vote by all the Board of Aldermen.

Police Chief Micheal Harper requested permission to ask for contract for an crown vic ford car that can be used by the Town for several years but will have advertisements on it for a \$1.00, the Mayor and Board grant permission on motion by Aldermen Dumas, seconded by Aldermen Gill and unanimously approved by all the Board of Aldermen.

The Mayor and Board okayed City Manager, Brent King to go the Wastewater conference in Biloxi, on motion made by Aldermen Dumas, seconded by Aldermen Mayo and unanimously approved by the Board of Aldermen.

The Clerk was authorized to purchase a new fire-proof filing cabinet for Town records on motion by Alderwomen Gill, seconded by Alderwomen Mayo and an "AYE" vote by all the Board of Aldermen.

The Mayor and Board authorized advertising for street overlaying bids to be opened at the next regular board meeting, on motion by Aldermen Dumas, seconded by Alderwomen Gill and an "AYE" vote by all the Board of Aldermen.

Full time police officer job applications were from Jason Gilbert, Tyrone Mann, Joseph Darren Horn, William Sanders, Robert Christopher Markenson, Landon Johnson and Ricardo Conn III. After discussion by the Mayor and Board of Aldermen it was unanimously agreed to hire Jason Gilbert for the police officer job at a starting salary of \$1,600.00 per month on motion made by Aldermen Dumas and seconded by Aldermen Croft.

Marshal Micheal Harper was evaluated and found to be doing a good job in the Walnut Grove Police Department and given a pay raise from \$2333.34 per month to \$2,500.00 per month on motion by Aldermen Croft, seconded by Aldermen Dumas and unanimously approved by all the Board of Aldermen.

The following payraises were also given on motion made by Aldermen Dumas, seconded by Aldermen Croft, and an "AYE" vote by all the Board of Aldermen, Brent King, City Manager \$166.66 per month Jerry Millsaps and Mark Trippe both of maintenance a \$100.00 per month James Earl Johnson of maintenance a raise of 0.75 per hour, Ada Chamblee, Town Clerk a raise of \$100.00 per month.

The following bills were presented and ordered paid on motion made by Alderwomen Gill, seconded by Alderwomen Mayo and unanimous approval by all the Board of Aldermen.

The following bills were presented and ordered paid from Water & Sewer Operation Fund:

Ada Chamblee	Office Salary	112.50
Bank of Walnut Grove	Payroll Taxes	315.69
Bank of Walnut Grove	W H Taxes	45.00
MWPCOA	Fees & Dues	125.00
Holiday Inn Express	Travel - hotel	324.50
MS Power Company	Power	979.87
Central Electric Power	Sewer Lift Power	41.58
MS Power Company	Sewer Lift Power	450.84
Dixie Wholesale	Maintenance	881.33
MS State Dept of Health	Fees & Dues	578.00
Cenco Inc.	Chemicals	1509.50
Royal Chemical	Chemicals	1919.32
Bellsouth	Phones	154.08
Southern Technical	Sewer Test	128.00
MS Development Authority	Cap Loan Payment	3455.26
T V A	Loan Payment	3683.47
Bank of Walnut Grove	Payroll Taxes	289.67
Bank of Walnut Grove	W H Taxes	24.00
Postmaster	Postage	45.00

The following bill was presented and ordered paid from Street Tax Funds:

MS Power Company	Street Lights	1104.87
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The following bill was presented and ordered paid from

Fire Protection Funds:

H & H Chief Salaes Inc,	Fire Truck	30.00
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The following bill was presented and ordered paid from

General Town Funds:

Bank of Walnut Grove	Payroll Taxes	745.66
Bank of Walnut Grove	W H Taxes	243.00
W. C. Croft, Jr.	Travel	250.31
Pamela Gill	Travel	289.19
David Dumas	Travel	304.93
Mike Harper	Travel	242.66
Hol Mac	New Garbage Truck	69750.00
Frontier Ford	Patrol Car Lease	1094.56
A U L	Employees Insurance	169.00
Starmark	Employees Insurance	543.54
East Central Planning	Fees & Dues	249.00
MS Power Company	Power	322.64
The Carthaginian	Publication	358.00
MAS Modern Marketing	Law Enforcement	80.00
Shank Communication	Law Enforcement	20.00
Leake Co. Solid Waste	Trash Cost	2848.23
Leake Co. Correctional	Jail Cost	1035.00
Dement Printing Co.	Office Supplies	169.00
Bellsouth	Phones	116.85
S & S Worldwide	Ballpark	2072.47
RAK Industries	Ballpark	779.87
The Fish House	Fire Department	298.51
Bank of Walnut Grove	Payroll Taxes	588.48
Bank of Walnut Grove	W H Taxes	235.00
State Tax Commission	Miscellaneous - Tag	12.00

The following bills were presented and ordered paid from

Gas System Operation Fund:

Ada Chamblee	Office Salary	1687.50
Bank of Walnut Grove	Payroll Taxes	813.88
Bank of Walnut Grove	W H Taxes	538.00
Starmark	Employees Insurance	3723.34
A U L	Employees Insurance	293.52
MS Power Company	Power	359.11
Dixie Wholesale	Maintenance	556.88
Thomas Drilling	Maintenance	69.19
Midstate Tire Service	Maintenance	9.70
Malone Tractor & Equip	Maintenance	877.73
Tangent	Maintenance	407.90
Motor Parts & Gear	Maintenance	8.49
Easom Hardware	Maintenance	102.14
Grainger	Maintenance	171.22
Hunter Environmental	Maintenance	103.05
Wal Mart	Maintenance	1026.62
Dickerson Petroleum	Maintenance	29.94
U S A Bluebook	Maintenance	181.76
A & H Fence Company	Maintenance	240.00
Sistrunk's Texaco	Maintenance	70.81
C & J Supplies	Chemicals	1238.95
Cenco Inc.	Chemicals	1547.00
Dement Printing Co.	Office Supplies	309.37
UCP Fianicial Equip	Office Supplies	347.30
A T & T	Phones	104.51
Cingular	Phones	24.31
Bellsouth	Phones	239.11
Teletouch	Phones	57.16
Carleton Gas Company	Gas & Oil	1107.88
MS State Tax Commission	Gas Utilities Tax	313.20
MS State Tax Commission	Public Utility Tax	454.11
MS State Tax Commission	State WH Tax	1079.00
MS State Tax Commission	Sales Tax	1527.00
Jeff Webb	Legal	200.00
First Carthage Cox	Insurance - Bond	100.00
Postmaster	Office Supplies	36.00
Flo Well Systems	Billing	942.00
Advantage Energy	Gas Purchased	15473.33

Bank of Walnut Grove	Payroll Taxes	461.33
Bank of Walnut Grove	W H Taxes	208.00
Postmaster	Postage	66.78

Officer's Salaries:

Grady Sims	Mayor	1000.00
Darla Mayo	Alderwomen	200.00
Pamela Gill	Alderwomen	200.00
W. C. Croft, Jr.	Aldermen	200.00
David Dumas	Aldermen	200.00
Jerry Darby	Aldermen	200.00
Jeff Webb	Attorney	200.00
Ada Chamblee	Town Clerk	100.00
Carolyn Wilcher Thomas	Municipal Judge	400.00

The following salaries were also paid:

Brent King	City Manager	2583.33
Jerry Millsaps	Maintenance	2280.00
Mark Trippe	Maintenance	2250.00
James Earl Johnson	Maintenance	1342.00
Terry Sparkmen	Summer Help	412.00
Dusty Thomas	Summer Help	824.00
Micheal Harper	Marshal	2416.67
Benny Withers	Deputy #2	2200.00
Kevin Polk	Deputy #3	2304.10
David Alexander	Deputy #4	276.00
Lacy McDaniel	Summer Library Help	623.15

Balance on hand, June 30, 2003:

General Town Funds	12,221.06
Street Tax Funds	5,083.26
Fire Protection Funds	1,326.36
Gas System Revenue Funds	153,254.34
Gas System Operation Funds	19,517.43
Gas System Meter Deposits	14,830.75
Water & Sewer Revenue Funds	4,734.83
Water & Sewer Operation Funds	3,119.65
Water System Meter Deposits	3,403.63

There being no further business, on motion duly made and seconded. The meeting was RECESSED, until 5:30 p.m., Friday, July 18, 2003, for the Marco/Margrove back rent and utilities and to any and all business pertaining to the Town of Walnut Grove, Leake County, Mississippi.

So ordered in a regular meeting, the 8th day of July, 2003.

MINUTES READ AND APPROVED.


MAYOR

ATTEST:


TOWN CLERK

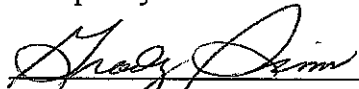
SAFETY BELT POLICY

The Town of Walnut Grove values the safety, health and welfare of its employees and citizens and is committed to providing an environment as safe as we can make it. This commitment means no task is so important that it will be allowed to be performed without necessary precautions.

While each employee is ultimately responsible for his or her safety, the Town regards this personal safety as so important that all employees must observe certain safety precautions as a condition of continued employment, including the following safety belt policy:

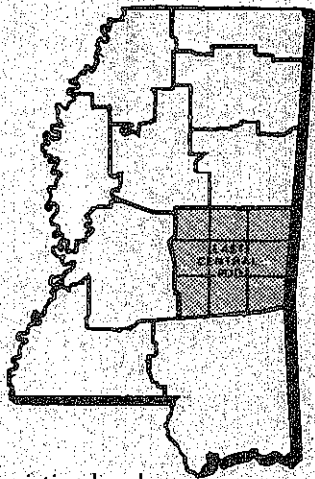
While in Town-owned vehicles, all drivers and passengers shall wear seat belts. It is the operator's responsibility to ensure that all passengers fasten seat belts before a vehicle is placed in motion. If a seat belt is available and not used, disciplinary action will be taken.

This policy is effective immediately.



Grady Sims, Mayor
Town of Walnut Grove, Mississippi

July 8, 2003
Date



EAST CENTRAL PLANNING & DEVELOPMENT DISTRICT

P. O. BOX 499 - NEWTON, MISSISSIPPI 39345 - PHONE 601-683-2007

MR. BILL RICHARDSON, Executive Director

MEMORANDUM

To: Ada Chamblee, Town Clerk
Town of Walnut Grove

From: *Lee* Lynnetta Cooksey, Project Developer
East Central Planning and Development District

Date: July 11, 2003

Re: Safety Belt Policy

Enclosed, please find the Safety Belt Policy which the Town needs to have on record for its DUI Grant. The Board approved it at the July 8 meeting.

Please have the Mayor sign both copies, then mail one copy to our office and keep the other for your minutes.

Thank you for your cooperation in this matter. If you have any questions or need more information, please give me a call.

/lcc

"Assisting local
units of Government"

BOARD OF DIRECTORS

Mr. J. W. Thrash, President
Newton County

Mr. John R. Sims, Vice-President
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Mr. Freddie Owens
Director at Large

CLARKE-JASPER-KEMPER-LAUDERDALE-LEAKE-NESHOBA-NEWTON-SCOTT-SMITH

TOWN OF WALNUT GROVE RECESSED MINUTES
OF MAYOR AND BOARD OF ALDERMEN HELD ON
JULY 18, 2003

BE IT REMEMEBERED and it is hereby certified to that the Mayor and Board of Aldermen met in recess session pursuant to its regular July meeting on Friday, Jult 18, 2003, at 5:30 p.m., in the City Hall, this being the time and place said meeting. The meeting was called to order by the Mayor, Grady Sims.

There were present:

Grady Sims	Mayor
W. C. Croft, Jr.	Aldermen
David Dumas	Aldermen
Jerry Darby	Aldermen
Pamela Gill	Alderwomen
Ada Chamblee	Town Clerk

The following was absent:

Darla Mayo	Alderwomen (work)
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The following business was transacted to-wit:

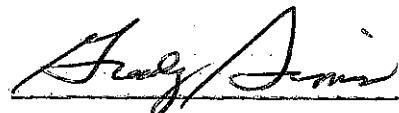
The Mayor reported that Marco/Margrove has offered \$10,000.00 upfront payment on rent and to pay \$2,500.00 every two weeks to gain back access to building that has been padlocked due to nonpayment of rent. The Board of Aldermen gave the Mayor full authority to negotiate and sign an agreement with the above conditions, on motion by Aldermen Croft, Aldermen Dumas, and an "AYE" vote by all the Board of Aldermen present.

Their being no further business, on motion duly made and seconded.

The meeting was ADJOURNED.

So ordered in a recessed meeting, the 18th day of July, 2003.

MINUTES READ AND APPROVED.



MAYOR

ATTEST:



TOWN CLERK