

TOWN OF WALNUT GROVE MINUTES OF
MAYOR AND BOARD OF ALDERMEN
HELD ON OCTOBER 3, 2006

BE IT REMEMBERED and it is hereby certified to that the Mayor and Board of Aldermen met in regular session on Tuesday, October 3, 2006, at 6:00 p.m., in the City Hall, this being the time and place said meeting. The meeting was called to order by the Mayor, Grady Sims.

There were present:

Grady Sims	Mayor
W. C. Croft, Jr.	Aldermen
Marcus Ellis, Jr.	Aldermen
Jerry Darby	Aldermen
Ricky Chamblee	Aldermen
David Dumas	Aldermen
Jeff Webb	Attorney
Ada Chamblee	Town Clerk
Brent King	City Manager
Willie Jones	Marshal

The following business was transacted to-wit, after prayer by Mayor, Grady Sims:

The following resolution was adopted on motion by Aldermen Dumas, seconded by Aldermen Ellis, and an "aye" vote by all the Board of Aldermen. The public hearing for citizens ideas and complaints on the proposed grant project will be October 27, 2006, at 3:00p.m., and will be advertised in the Carthaginian newspaper.

The money taken from Fire Protection Funds is to be returned to the fund out of General Town Funds as the air conditioner was replaced as the Walnut Grove Fire Department does not use the air conditioning unit on motion made by Aldermen Chamblee, seconded by Aldermen Dumas and unanimously approved by all the Board of Aldermen.

The following gas rate increases were approved by the Mayor and Board of Aldermen on motion by Aldermen Ellis, seconded by Aldermen Croft and an "AYE" vote by all the Board of Aldermen,

Flat rate 0 - 10 is 12.64	10- 40-- is 1.19
40 - 450 is 1.05	450 - 999 is 0.96

The following money transfer was approved on motion by Aldermen Croft, seconded by Aldermen Chamblee and unanimously approved by all the Board of Aldermen. \$5,000 from Water & Sewer Revenue into Gas System Operation, General Town MoneyMarket \$8,500.00 transferred into General Town Funds, and General Town Money Market \$16,000.00 transfered to Water and Sewer Operation .

The following bills were presented and ordered paid on motion made by Aldermen Ellis, seconded by Aldermen Croft and an "AYE" vote by all the Aldermen present.

The following bills were presented and ordered paid from Gas System Operation Funds:

Ada Chamblee	Office Salary	2062.50
General Town	Insurance	3000.00
A P G A	Fees And Dues	275.00
A U L	Employees Insurance	393.52
Starmark	Employees Insurance	5141.11
MS Power Company	Power	362.60
A T & T	Phones	65.49
Office Depot	Office Supplies	46.58
Carleton Oil Co.	Gas & Oil	4168.52
Bellsouth	Phones	531.64
Sistrunk's Texaco	Maintenance	96.90
MS Sale Tax Comm	State WH Tax	472.00
I R S	Payroll Taxes	575.96
Excel Building Supply	Maintenance	177.39
Faye A. Dollar	Maintenance	512.00
AFLAC	Employees Insurance	165.80
Postmaster	Postage	70.68

The following bills were presented and ordered paid from Water and Sewer Operation Funds:

Ada Chamblee	Office Salary	112.50
State of Mississippi	Fees and Dues	30.00
U P S	Postage	11.66
Southern Technical Services	Sewer Test	142.00
Trustmark	Tank Loan Payment	16829.30
MS Rural Tank Service	Tank Maintenance	4831.31
MS Power Company	Power	1410.85
MS Power Company	Sewer Lift Power	936.60
Thomas Drilling	Maintenance	1267.63
MS Developmental Authority	Cap Loan Note	5455.07
Office Depot	Office Supplies	55.62
C & C Discount	Maintenance	390.31
Wal Mart	Maintenance	141.23
Dixie Wholesale Waterworks	Maintenance	440.00
Momar	Chemicals	1233.58
Bellsouth	Phones	221.49
Central Electric Power	Sewer Lift Power	15.90
General Town	Insurance	2465.00
Postmaster	Postage	45.00

The following bill was presented and ordered paid from Street Tax Funds:

Dixie Wholesale	Street Repairs	696.57
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The following bill was presented and ordered paid from Fire Protection Funds:

The Fish House	Fire Department	469.49
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The following bills were presented and ordered paid from

General Town Funds:

MS Municipal Workers	Insurance	8465.00
Downtown Grill	Miscellaneous	1200.61
Liberty Flags	Triangle Beautification	152.45
Fish House	Miscellaneous	402.14
MS Power Company	Power	1055.52
Bellsouth	Library Maintenance	33.95
Mid South Uniform	Law Enforcement	14.53
Patroit Ford	Patrol Car	920.57
Keith Brown	Travel	25.00
First Continental Leasing	Patrol Car Lease	891.71
Trustmark	Garbage Truck Note	2035.48
Spring Water Dist,	Miscellaneous	7.25
Waste Management	Trash Cost	522.46
Central Electric Power	Ballpark	8.03
C O P S	Note	334.59
Fire Department	Reimbursement	2800.00
A U L	Employees Insurance	279.62
Starmark	Employees Insurance	1688.52

Officer's Salaries:

Grady Sims	Mayor	1000.00
W. C. Croft, Jr	Aldermen	200.00
Marcus Ellis, Jr	Aldermen	200.00
Jerry Darby	Aldermen	200.00
Ricky Chamblee	Aldermen	200.00
David Dumas	Aldermen	200.00
Jeff Webb	Attorney	250.00
Ada Chamblee	Town Clerk	100.00
Carolyn Wilcher Thomas	Municipal Judge	450.00

The Following salaries were also paid:

Hilda Ann Spence	Deputy Town Clerk	510.00
Brent King	City Manager	2975.00
Jerry Millsaps	Maintenance	2575.00
Mark Trippe	Maintenance	2550.00
James Earl Johnson	Maintenance	1480.00
Willie R. Jones	Marshal	2775.00
Stan Phillips	Deputy	2075.00
Keith Brown	Deputy	2099.00
Joseph Lee	Deputy	2423.00
James Miller	Deputy	220.80

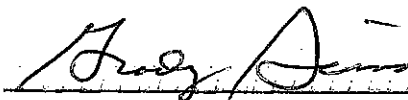
Balance on hand, September 28, 2006:

General Town Funds	5846.94
Street Tax Funds	9846.88
Fire Protection funds	2993.60
Gas System Revenue	73.14
Gas System Operation Funds	789.59
Gas System Meter Deposit	21534.95
Water & Sewer Revenue Funds	11806.83
Water & Sewer Operation Funds	990.11
Water System Meter Deposit	5599.31

There being no further business, on motion duly made and seconded.

The meeting was ADJOURNED.

So ordered in a regular meeting the 3rd day of October, 2006.



MAYOR

ATTEST:



TOWN CLERK

RESOLUTION

TOWN OF WALNUT GROVE

WHEREAS, the Mayor and Board of Aldermen have determined that the need for water and sewer improvements is a locally defined deficiency; and

WHEREAS, the Mayor and Board of Aldermen have determined that improving the aforementioned deficiency is an important part of the Town's strategy for community development; and

WHEREAS, the Mayor and Board of Aldermen have initiated the preparation of an application to the Mississippi Development Authority Community Development Block Grant Program addressing the above defined deficiency;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Board of Aldermen hereby approve the above-mentioned application and hereby authorize the Mayor to sign said application and take any other actions necessary to have it submitted for consideration and to enter into an agreement with the Mississippi Development Authority, if the application is approved, and take any actions necessary to implement the project.

Resolved, this the 3rd day of October, 2006 by the Mayor and Board of Aldermen of the Town of Walnut Grove, Mississippi.



Grady Sims, Mayor
Town of Walnut Grove

Municipal Compliance Questionnaire

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than yes or no, and as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of Municipality: Town of Walnut Grove
P.O. Box 326 139 Main Street Walnut Grove
39189
2. List the date and population of the latest official U.S. Census or most recent official census: 488 Census

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).
Grady Sims, Mayor P.O. Box 265 601-253-2104
W. C. Croft, Jr. Aldermen Box 190 601-253-2307
Ricky Chamblee, Aldermen 34 Sylvanus St. 601-253-2117
Marcus Ellis, Jr., Aldermen 236 Main St. 601-253-273
Jerry Darby, Aldermen Box 171 601-253-2209
David Dumas, Aldermen Box 304 601-253-0198
Jeff Webb, Attorney Box 452 601-267-9762
Ada Chamblee, Town Clerk 34 Sylvanus St
601-253-2117
4. Period of time covered by this questionnaire:
From: October 1, 2005 To: September 30, 2006
5. Expiration date of current elected officials' term.

Town of Walnut Grove
(Municipality)

Certification to Municipal Compliance Questionnaire
Year Ended September 30, 2006

We have reviewed all questions and responses as contained in this
Municipal Compliance Questionnaire for the Municipality of Walnut Grove
and, to the best of our knowledge and belief, all responses are accurate.

City Clerk's Signature

Mayor's Signature

Date

Date

Minute book references:

Book Number 15

Page _____

(Clerk is to enter Minute book references when
questionnaire is accepted by Board.)

Town of Walnut Grove
 (Municipality)
 Municipality Compliance Questionnaire

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
<u>PART I - GENERAL</u>			
1. Have all ordinances been entered into ordinance book and included in the minutes?(Section 21-13-13)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Do all municipal vehicles have public license plates and side markings?(Section 25-1-87)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are municipal records open to the public and retained?(Section 21-39-5)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is there surety bond coverage for all persons receiving or disbursing funds? All elected officials, appointed officials, city clerk and police chief(Section 21-15-1 ET AL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do you advertise for bids on the sale or disposal of real property? (Section 21-17-1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Have the financial records been maintained in accordance with the Chart of Accounts prescribed by the State Auditor?(Section 21-35-11)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does the city clerk submit to the governing authorities of the municipality a monthly report of expenditures and liabilities incurred against each budget item for the preceding month and fiscal year-to-date, together with the unexpended balance of each budget item? (Section 21-35-13)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are minutes prepared of Board meetings held; do minutes properly reflect results of such meetings; are minutes signed within 22 days of meeting (Section 21-15-33); is municipal docket (agenda) being maintained? (Section 21-15-19)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Town of Walnut Grove
 (Municipality)
 Municipality Compliance Questionnaire

PART I - GENERAL (CONTINUED)

	YES	NO	N/A
9. Has the municipality published a synopsis of the annual audit within (30) thirty days of acceptance? (Section 21-35-31)	✓		
10. Has the municipality complied with Section 25-1-53 in its employment practices with regard to nepotism?	✓		
11. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the State Auditor's office in accordance with Sections 21-35-5, 21-35-7, and 21-35-9?	✓		
12. Has the municipality published its adopted budget in accordance with Section 21-35-5?	✓		

PART II - CASH

1. Is a claims docket maintained, if required; are all claims paid in the order in which entered in the docket?(Sections 21-39-7 and 21-39-9)	✓		
2. Are all warrants approved by the Governing Board, signed by the Mayor or a majority of the members of the Board of Aldermen, attested to by the Clerk, and have the Municipal Seal Affixed? (Section 21-39-13)	✓		
3. Has the municipality designated municipal depositories according to Section 27-105-363?	✓		
4. Are amounts expended compared to budgeted amounts, noting that expenditures in excess of budgeted amounts, except capital outlays, election expenses, and emergency expenditures, are violations of law? (Sections 21-35-15 and 21-35-17)	✓		

Town of Walnut Grove
 (Municipality)
 Municipality Compliance Questionnaire

PART II - CASH (CONTINUED)

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
5. If revenues are less than estimated and a deficit is anticipated, did the governing authorities revise the budget not later than the regular July meeting? (During an election year, by the regular August meeting)(Section 21-35-25)	✓		
6. Has the municipality complied with the publication requirements and for budget amendments of 10% or more?(Section 21-35-25)	✓		
7. Did the municipality not spend more than one-fourth of it's yearly budget during the last three months of the official term?(Section 21-35-27)	✓		
8. Are appropriations other than appropriations for incompleated improvements in progress of construction, kept open thirty days after the close of the year, making all claims after that time null and void?(Section 21-35-23)	✓		
9. Does claims docket identify the specific fund or bank account from which each individual warrant will be issued? (Section 21-39-7)	✓		
10. Are all expenditures for donations to organizations (i.e., orchestras, fair associations, etc.) within confines of Sections 21-19-47 through 21-29-59?	✓		
11. Did no officers or employees of municipalities have personal interest in any profits from contracts with the municipality during a term or one year after a term?(Section 25-4-105)	✓		
12. Are all expenditures for reimbursements of travel, meals, lodging and other necessary expenses within the limitations set by the State Fiscal Management Board? (Section 25-3-41)	✓		

Town of Walnut Grove
(Municipality)
Municipality Compliance Questionnaire

PART II - CASH (CONTINUED)

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
13. Has the municipality complied with Section 21-33-323 in the investment of surplus funds?	<u>✓</u>	<u> </u>	<u> </u>

PART III - PURCHASING AND RECEIVING

1. Are there established purchasing procedures?(Section 31-7-13)	<u>✓</u>	<u> </u>	<u> </u>
2. Has the municipality complied with various purchasing requirements as outlined in Sections 31-7-1 through 31-7-59?	<u>✓</u>	<u> </u>	<u> </u>
3. Are employees authorized to make purchases, informed that it is unlawful to accept gifts from suppliers? (Section 31-7-23)	<u>✓</u>	<u> </u>	<u> </u>
4. Are items subject to state bid price purchased at state bid price or bids in accordance with Section 31-7-13?	<u>✓</u>	<u> </u>	<u> </u>
5. Are two competitive written bids obtained for items purchased costing between \$500 & \$2500? Are these bids awarded by the governing board? (Section 31-7-13)	<u>✓</u>	<u> </u>	<u> </u>
6. Are assets purchased properly identified and accounted for as to source? (Section 7-7-211)	<u>✓</u>	<u> </u>	<u> </u>

PART IV - BOND INDENTURES

1. Has the municipality complied with the provisions applicable to bond issues?(Sections 21-33-301 to 21-33-329)	<u>✓</u>	<u> </u>	<u> </u>
2. Has the municipality levied and collected taxes, in a sufficient amount, for the retirement of general obligation debt principal and interest?(Section 21-33-87)	<u>✓</u>	<u> </u>	<u> </u>

Town of Walnut Grove
 (Municipality)
 Municipality Compliance Questionnaire

PART IV - BOND INDENTURES (CONTINUED)

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
3. Did the municipality comply with the percentage of taxable property limitations on bonds issued during year? (Section 21-33-303)	<u>✓</u>	_____	_____
4. If there are surplus funds on hand (including escrows, etc.) which have been derived from the sale of bonds, have such funds been invested in accordance with Section 21-33-323?	<u>✓</u>	_____	_____

PART V - TAXES - REAL AND PERSONAL

1. Legal requirement: Does the municipality post all transactions to a retained copy of the tax receipt?	<u>✓</u>	_____	_____
2. (a) Has the tax roll been equalized and accepted and recorded in minutes in accordance with Sections 21-33-29 through 21-33-39?	<u>✓</u>	_____	_____
(b) Has the Board approved changes to tax roll in accordance with Section 21-33-43?	<u>✓</u>	_____	_____
3. Are interest and penalties being collected on delinquent taxes? (Section 21-33-53)	<u>✓</u>	_____	_____
4. Has the municipality annually conducted a land sale in accordance with Section 21-33-63?	<u>✓</u>	_____	_____
5. Have the various tax collections been properly deposited to the appropriate funds?(Section 21-33-53)	<u>✓</u>	_____	_____
6. Has the increase in taxes, if any, been limited to amounts allowable by law? (Section 27-39-320 and 321)	<u>✓</u>	_____	_____

Town of Walnut Grove
 (Municipality)
 Municipality Compliance Questionnaire

PART V - TAXES - REAL AND PERSONAL (CONTINUED)

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
7. Have funds to which special tax levies were deposited been maintained in accordance with the purpose of the levy?			
Parks	_____	_____	<u>✓</u>
Libraries	_____	_____	<u>✓</u>
Debt Service	_____	_____	<u>✓</u>
Others	_____	_____	<u>✓</u>
8. Has the tax collector complied with Section 21-33-79 for refunds of erroneous-paid taxes?	<u>✓</u>	_____	_____