

**TOWN OF WALNUT GROVE**  
**OFFICIAL MINUTES**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN**  
**Tuesday, January 6, 2015**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the Town of Walnut Grove met in Regular Session on Tuesday, January 6, 2015 at 6:00 p.m. in the Courtroom of Town Hall, located at 139 Main Sreett, Walnut Grove, Mississippi, with Mayor Brian Gomillion presiding.

Officials recorded as present were **Mayor Brian Gomillion, Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson, Alderwoman Teresa Darby, and Alderwoman Cindy Jones.** Staff recorded as present were **Jason Gilbert, Kevin Polk, Dennise Putnam, Michelle Anderson, and Jeff Webb.** Members of the general public in attendance were **Debra Petty, Pat Dugan, and Linda Bounds.**

The meeting was called to order by Mayor Brian Gomillion.

The invocation was given by Alderwoman Cindy Jones.

**APPROVAL OF THE REGULAR MEETING AGENDA** \_\_\_\_\_

Call to Order

Invocation

Approval of Agenda

Announcements

Public Comment (3 minutes per person)

Doris McCraw: Utilities

Consent Agenda

Approve minutes of December 2, 2014 Regular Meeting Minutes

Approve Docket of Claims

Approval of Engineering & Architectural Contract for CDBG Grant

Approval of Administrative Services Contract for CDBG Grant.

Resolution applying for MDOT LPA Grant for Sidewalk Improvements

Training & Travel

Jason Gilbert MS Natural Gas Assoc. Tupelo, MS March 4 & 5, 2015

Michelle Anderson MSU Clerk Cert. Program Hattiesburg MS March, 2015

Update: Assistant Clerk Position

Personnel: Addition of part-time officer: Ty Odom

Update: Transition Center Buildings

Moratorium Ordinance Update & 6 month Extension

Opening of Fuel & Oil Bids

Discuss purchase of new zero turn mower State contract pricing

Adjournment

Motion was duly made by Alderwoman Cindy Jones, and seconded by Alderwoman Chip Jones to approve the agenda. A vote was taken with the following results:

**YEA: Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson, Alderwoman Teresa Darby, Alderwoman Cindy Jones**

**NAY: None.**

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**PUBLIC COMMENT**

Doris McCraw came to the board meeting to complain about water bills and natural gas bill.

**APPROVAL OF THE CONSENT AGENDA** \_\_\_\_\_

- Approve minutes of December 2, 2014 Meeting
- Approve monthly departmental reports (ATTACHMENT A)
- Approve Docket of Claims
- Approve Contract for Engineering & Architectural Services - CDBG w/ Pickering
- Approve Contract for Administrative Services - CDBG w/ Professional Grant Management Services
- Approve applying for LPA MDOT Grant 2015 from Mississippi Department of Transportation
- Training & Travel Requests
  - Jason Gilbert MS Natural Gas Assoc. Tupelo, MS March 4 & 5, 2015
  - Michelle Anderson MSU Clerk Cert. Program Hattiesburg MS March, 20

Motion was duly made by Alderwoman Cindy Jones, and seconded by Alderman Chip Jones to approve the consent agenda. A vote was taken with the following results:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones  
**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**ASSISTANT CLERK POSITION UPDATE** \_\_\_\_\_

Clerk Dennise Putnam announced that applications through the WIN JOB Center would be taken through January 15th.

**ADDITION OF PART-TIME OFFICER TO ROSTER** \_\_\_\_\_

Upon request of Chief Kevin Polk, Alderman Chip Jones, duly seconded by Alderman Jerry Darby, Ty Odom, a certified full-time police officer was added to the Part-Time roster at \$ 11.00 per hour. The Mayor declared the motion carried with the following vote:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones  
**NAY:** None.

**MORATORIUM ORDINANCE UPDATE AND EXTENSION** \_\_\_\_\_ **ATTACHMENT**  
**C** \_\_\_\_\_

Motion was duly made by Alderman Mike Johnson, and seconded by Alderman Jerry Darby to adopt. A vote was taken with the following results:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Cindy Jones  
**ABSTAIN:** Alderwoman Teresa Darby.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**FUEL & OIL BIDS** \_\_\_\_\_

Motion was duly made by Alderman Chip Jones, and seconded by Alderman Jerry Darby to purchase fuel and oil supplies at Star Discount and Hwy 35 Express stations for the year 2015 at market prices. A vote was taken with the following results:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones  
**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**MOWER FOR MAINTENANCE DEPARTMENT** \_\_\_\_\_

Motion was duly made by Alderwoman Cindy Jones, and seconded by Alderwoman Teresa Darby to authorize purchase of a zero turn SCAG Turf Tiger Mower at state contract price for the maintenance department. A vote was taken with the following results:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones  
**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

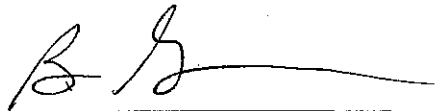
**ADJOURNMENT** \_\_\_\_\_

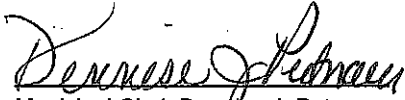
Motion was duly made by Alderwoman Cindy Jones, and seconded by Alderman Chip Jones to adjourn. A vote was taken with the following results:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones  
**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried and the meeting adjourned.

ATTEST:

  
\_\_\_\_\_  
Mayor Brian Gomillion

  
Municipal Clerk Denise J. Putnam

**TOWN OF WALNUT GROVE**  
**OFFICIAL MINUTES**  
**SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN**  
**Thursday, January 22, 2015**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the Town of Walnut Grove met in Special Called Session on Thursday, January 22, 2015, at 6:00 p.m. in the Courtroom of Town Hall, located at 139 Main St, Walnut Grove, Mississippi, with Mayor Brian Gomillion presiding, and notices of special called meeting being posted on said day at Town Hall, Bank of Walnut Grove, and Department of Public Safety License Station.

Officials recorded as present were **Mayor Brian Gomillion, Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson, Alderwoman Teresa Darby, and Alderwoman Cindy Jones.** Staff recorded as present were **Jason Gilbert, Kevin Polk, Dennise Putnam, and Michelle Anderson.**

The meeting was called to order by Mayor Brian Gomillion.

The invocation was given by Municipal Clerk Dennise J. Putnam.

**APPROVAL OF THE REGULAR MEETING AGENDA**

---

- Call to Order
- Invocation
- Approval of Agenda
- Long Term /Overnight Parking / Commercial Use
- Trash / Litter Complaints
- Fire Insurance Rating Consultation to Lower
- Property Upgrades
- Declaration of Surplus Property for Auction Replacement Jason Gilbert
- Resolution for USDA Grant for 2nd Tornado Warning Siren - Downtown Mayor
- Reminder - Evaluations of Dept Heads by Board Mayor
- Recommendation for Assistant Clerk Position Dennise Putnam
- Adjournment

Motion was duly made by Alderwoman Cindy Jones, and seconded by Alderman Chip Jones to approve the agenda. A vote was taken with the following results:

**YEA: Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson, Alderwoman Teresa Darby, Alderwoman Cindy Jones**

**NAY: None.**

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**LONG TERM PARKING ON TRIANGLE**

---

Mayor Gomillion brought to the attention of the Board complaints regarding long term parking on the triangle. After brief discussion, Alderwoman Cindy Jones, duly seconded by Alderwoman Teresa Darby, a motion to table was approved.

**YEA: Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson, Alderwoman Teresa Darby, Alderwoman Cindy Jones**

**NAY: None.**

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried to table issue.

**TRASH / LITTER COMPLAINTS**

---

Mayor brought before the Board of Aldermen, resident and visitor complaints on the trash and debris along Old Highway 35 and in the yard of 34 Sylvanus Street. Residents had complained that they had been required to clean-up their property and this was allowed to continue to be debris and trash filled property. Complaints were also made that the Taylor Machine Works, work truck, blocked the roadway creating a hinderance with access to property owners south of Sylvanus and to the Walnut Grove lagoon.

Chief Polk also brought to the attention of the Board the dilapidated shed at 3 Hemlock Street.

The following action was taken on 34 Sylvanus St and 3 Hemlock St.

**IN RE: CLEANING OF PRIVATE PROPERTY PURSUANT TO SECTION 29-19-11 of the Mississippi Code**\_\_\_\_\_

The Board finds that, in accordance with Section 21-19-11, notice should be provided to Ricky Chamblee and Ada Chamblee, owners of parcel numbers 13434AB05 and 13434AB01, of the setting of a hearing on March 3, 2015 at 6:00 p.m. for a determination by the Board of whether the referenced property is a menace to the public health, safety and welfare of the community. If so found, the Board will then determine what action to take with regard to cleaning the property.

On motion by Alderman Mike Johnson, and second duly made by Alderwoman Teresa Darby, and by the affirmative vote of a majority of the Board,

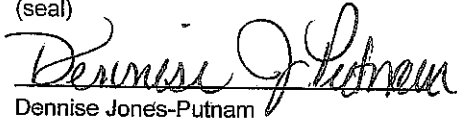
<b>Alderman Jerry Darby</b>	<b>Yes</b>
<b>Alderman Mike Johnson</b>	<b>Yes</b>
<b>Alderman Teresa Darby</b>	<b>Yes</b>
<b>Alderman Cindy Jones</b>	<b>Yes</b>
<b>Alderman Marvin "Chip" Jones</b>	<b>Yes</b>

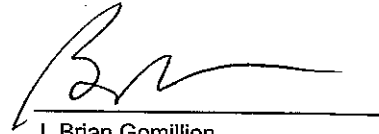
it is hereby ordered that notice shall be provided to the landowners in accordance with Section 21-19-11 of the Mississippi Code..

**SO ORDERED** this the 22nd day of January, 2015.

ATTEST

(seal)

  
 Dennise Jones-Putnam  
 MUNICIPAL CLERK

  
 J. Brian Gomillion  
 MAYOR

**IN RE: CLEANING OF PRIVATE PROPERTY PURSUANT TO SECTION 29-19-11 of the Mississippi Code**\_\_\_\_\_

The Board finds that, in accordance with Section 21-19-11, notice should be provided to Alex LeFlore Estate occupied by Latonya LeFlore,, owners of parcel numbers 13427DA03.01 of the setting of a hearing on March 3, 2015 at 6:00 p.m. for a determination by the Board of whether the referenced property is a menace to the public health, safety and welfare of the community. If so found, the Board will then determine what action to take with regard to cleaning the property.

On motion by Alderman Mike Johnson, and second duly made by Alderwoman Teresa Darby, and by the affirmative vote of a majority of the Board,

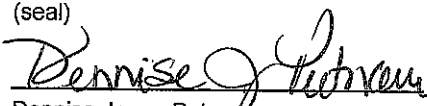
<b>Alderman Jerry Darby</b>	<b>Yes</b>
<b>Alderman Mike Johnson</b>	<b>Yes</b>
<b>Alderman Teresa Darby</b>	<b>Yes</b>
<b>Alderman Cindy Jones</b>	<b>Yes</b>
<b>Alderman Marvin "Chip" Jones</b>	<b>Yes</b>

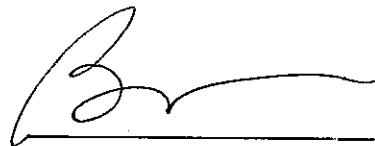
it is hereby ordered that notice shall be provided to the landowners in accordance with Section 21-19-11 of the Mississippi Code.

**SO ORDERED** this the 22nd day of January, 2015

ATTEST

(seal)

  
 Dennise Jones-Putnam  
 MUNICIPAL CLERK

  
 J. Brian Gomillion  
 MAYOR

**SURVEY                      AND                      ROADWAY                      /                      RIGHT-OF-WAY                      CLEAN-UP**

---

The Board further requested that the Public Works Director have the Northern property line of the Walnut Grove Lagoon Property be surveyed and the extension of Main Street to the lagoon be marked and that Chief Polk and the Police Department see that litter/debris is removed from the right-of-way and that vehicles blocking this roadway be addressed accordingly on motion made by Alderwoman Teresa Darby, and duly seconded by Alderman Mike Johnson.

A vote was taken with the following results:

**YEA:                      Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Cindy Jones, Alderwoman Teresa Darby**

**NAY:                      None**

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**FUEL & OIL BIDS**

---

Motion was duly made by Alderman Chip Jones, and seconded by Alderman Jerry Darby to purchase fuel and oil supplies at Star Discount and Hwy 35 Express stations for the year 2015 at market prices.. A vote was taken with the following results:

**YEA:                      Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones**

**NAY:                      None.**

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**PROFESSIONAL SERVICES FOR FIRE RATING REVIEW**

---

Mayor Gomillion was authorized to enter into agreement for professional services with Karl Vanhorn of the Flowood Fire Department for consultation and related services on lowering the Fire Insurance Rating from Class 8 to Class 7:

**YEA:                      Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones**

**NAY:                      None.**

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**DEPARTMENT OF PUBLIC SAFETY BUILDING UPGRADES**

---

Upon recommendation from a team from Mississippi State, the mayor requested the Board of Aldermen consider upgrading the exterior of the Drivers License Station. Public Works Director and Mayor would be looking into options and pricing.

**MARCO BUILDING PAINTING**

---

Mayor Gomillion informed the Board of Aldermen, aesthetic improvements (painting) would be made to the brick portion of the Marco Building which is currently leased to Trace Textiles.

**DECLARATION OF SUPRLUS PROPERTY**

---

Public Works Director Jason Gilbert suggested the 2009 Crown Victoria be declared as surplus as it is no longer use to the Town of Walnut Grove. He suggested looking at replacement for the vehicle through a USDA public facilities grant.

Upon the motion of of Alderwoman Cindy Jones, duly seconded by Alderwoman Teresa Darby, the matter was tabled till the February 3, 2015, Regular Meeting.

**YEA:                      Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones**

**NAY:                      None.**

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**USDA PUBLIC FACILITIES GRANT RESOLUTION FOR TORNADO WARNING SIREN**

Upon the motion of Alderman Chip Jones, duly seconded by Alderwoman Cindy Jones, the following resolution was adopted, with the following vote:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones  
**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**GRANT RESOLUTION**

**WHEREAS**, on 22nd day of January, 2015 the Mayor and Board of Aldermen for the Town of Walnut Grove, Mississippi, approve to submit a Community Facilities Grant application (55%/45% grant) to the U.S. Department of Agriculture – Rural Development in the amount of \$13,983 for the purchase of an Outdoor Warning Siren and Radio with an agreement that the Town would provide matching funds of \$11,441 toward said purchase; and

**WHEREAS**, on 22nd day of January, 2015, the Mayor and Board of Aldermen for the Town of Walnut Grove, Mississippi approved and the Mayor executed the "Letter of Intent to Meet Conditions" and the "Request for Obligation of Funds" to provide matching funds of \$11,440.80 toward the purchase of an Outdoor Warning Siren and Radio.

**WHEREAS**, if the Town is awarded the Community Facilities grant by the USDA-Rural Development in the amount of \$13,983 the Town of Walnut Grove agrees to provide matching funds of \$11,441 toward the purchase of an Outdoor Warning Siren and Radio; and

**WHEREAS**, the Mayor has executed the "Letter of Intent to Meet Conditions" and the "Request for Obligation of Funds";

**NOW THEREFORE BE IT RESOLVED** that the Town of Walnut Grove, Mississippi:

**SECTION 1.** The Town of Walnut Grove shall match funds of \$11,440.80 if awarded a Community Facilities USDA's Rural Development Grant for an Outdoor Warning Siren and Radio; and

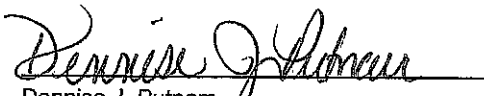
**SECTION 2.** The Board of Aldermen authorize the Mayor to sign any and all documents pertinent to this grant application and the Mayor will execute a "Letter of Intent to Meet Conditions" and the "Request for Obligation of Funds" for this grant application.

**RESOLVED**, this the 22nd day of January, 2015.

ATTEST:



J. Brian Gomillion  
MAYOR



Dennise J. Putnam  
Municipal Clerk

**EMPLOYEE EVALUATIONS**

Mayor Gomillion reminded department heads to complete mid-year employee evaluations and reminded the Board to complete evaluations on department supervisors.

**ASSISTANT CLERK POSITION**

Then came for consideration the recommendation for the Assistant Clerk position by the Municipal Clerk.

Mayor Gomillion requested the Board enter into Executive Session to discuss this personnel matter.

Motion was duly made by Alderman Mike Johnson, and seconded by Alderman Chip Jones to enter into closed session. A vote was taken with the following results:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones

**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

Motion was duly made by Alderman Mike Johnson, and seconded by Alderman Jerry Darby to enter into executive session. A vote was taken with the following results:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones

**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

Motion was duly made by Alderman Mike Johnson, and seconded by Alderman Jerry Darby to again open session. A vote was taken with the following results:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones

**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

On motion by Alderman Chip Jones, duly seconded by Alderman Jerry Darby, and upon the recommendation of Municipal Clerk Dennise Putnam Jones, Skyla Withers, was hired at \$9.00 per hour as the Assistant Municipal Clerk, with the following vote:

**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones

**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried and the meeting adjourned.

**ADJOURNMENT**

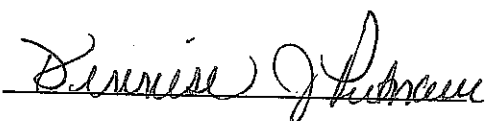
Motion was duly made by Alderman Chip Jones, and seconded by Alderman Jerry Darby to adjourn. A vote was taken with the following results:

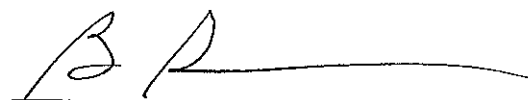
**YEA:** Alderman Jerry Darby, Alderman Chip Jones, Alderman Mike Johnson,  
Alderwoman Teresa Darby, Alderwoman Cindy Jones

**NAY:** None.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried and the special called meeting adjourned.

ATTEST:



  
Mayor Brian Gomillion



